



**Parent Club Meeting Minutes  
September 13, 2011**

The meeting was called to order at 7:00 p.m. by President Kelli Johnson.

An opening prayer was given by Kelli followed by a quick round of introductions of the parents and staff. Approximately 25 people were in attendance. It was great to have lots of 7<sup>th</sup> and 8<sup>th</sup> grade parents at the meeting.

**Administrative Reports:**

Mrs. Hoy – Mrs. Hoy talked about the school accreditation meeting on 14 September and the importance of the school mission statement – it guides everything we do. She went over the 2 p.m. dismissals and mentioned that the high school students will be out of school on 18 November with the hopes that they will attend the National Catholic Youth Conference (NCYC) which is being held in Indianapolis. The junior high students and faculty will be in school that day. Mrs. Hoy also stated that 59 students came in with vouchers, and half were students that already attended Cardinal Ritter. There are currently 616 students enrolled at Cardinal Ritter.

Athletic and Treasurer Reports – In Mr. Roach's absence, Kelli reminded everyone how Bingo is the Parent Club's biggest money maker for the school.

Recruitment – Mary Kilar is the new chairperson of the Recruitment Committee. She announced that we still need a representative from St. Gabriel and St. Michael's to serve on this committee.

Advancement – Deb Dowden is the newest member of the Advancement Office.

Service Hours – Marybeth Sayers informed us that there has been a change in the e-mail address for reporting service hours. The new e-mail is [CRServiceHours@cardinalritter.org](mailto:CRServiceHours@cardinalritter.org). We also discussed the reasons and rationale for why we adjusted the process for billing of unfulfilled service hours.

Events – Kelli informed us that over 100 families have turned in their completed volunteer form for the school year. She also mentioned the following upcoming events ... CREATE Campaign Dinner (21 September), Homecoming (30 September) and the Thanksgiving luncheon (23 November). Jamie Craddock volunteered to be the chair for the School Play Refreshments – thank you, Jamie!

**Old Business:**

Parent Club meetings will continue to be held the 2<sup>nd</sup> Tuesday of the month at 7:00 p.m. with the exception of November and February. During these 2 months, the Parent Club will meet on the 3<sup>rd</sup> Tuesday of the month. No meeting is held in December.

**New Business:**

Kelli distributed a short Parent Club survey. The number one reason why people attend Parent Club meetings is to stay informed of current CRHS events followed by meeting and interacting with other parents/guardians. Thank you for sharing your ideas about future speakers/topics.



Before adjourning for the evening, we discussed several ideas for helping new families to the school, such as:

- Creation of a buddy system
- Creation of a glossary of terms (red day, black day, 2:00 p.m. dismissal, Back-to-School Bash, Back to School Night, etc.)
- Utilization of the classroom reps to get the word out to parents about various activities and to provide new parent tips and hints

The meeting was adjourned at 8:15 p.m.

We hope to see more parents at our next meeting on October 11, 2011 at 7:00 p.m.